

Montessori Teacher Training Institute
Laguna Beach – Oceanside –
Hillside

Teacher Education Diploma Course
Catalog

Early Childhood 2 ½ - 6 years

340 St. Ann's Drive
Laguna Beach, California 92651
(805) 709-7877
www.montessoritt.org

Effective September 1, 2018 through June 30, 2019

*This Catalog is updated annually

INTRODUCTION..... 1

MISSION STATEMENT..... 1

ADMINISTRATION AND FACULTY..... 3

ORGANIZATIONAL CHART..... 4

APPROVAL DISCLOSURE STATEMENT..... 4

NON-DISCRIMINATORY POLICY..... 6

LOCATIONS AND HOURS..... 6

SCHOOL CALENDAR.....7

ATTENDANCE AND ABSENCES.....7

REQUIREMENTS FOR ADMISSION..... 8

FEES AND REFUND POLICY..... 9

REFUND POLICY STATEMENT..... 10

STATE OF CALIFORNIA STUDENT TUITION RECOVERY FUND.....9

PLACEMENT ASSISTANCE..... 12

RECOMMENDED READINGS AND TEXTS..... 12

COURSE OF STUDY..... 13

PRACTICUM PHASE..... 18

OTHER COURSE REQUIREMENTS..... 21

COMPETENCIES FOR THE MONTESSORI EARLY CHILDHOOD TEACHER CANDIDATE..... 22

DIPLOMA..... 25

EXAMINATIONS..... 26

GRADING SYSTEM..... 26

TRANSCRIPT..... 26

STUDENT CONFERENCES..... 28

DRESS CODE..... 28

STUDENT CODE OF ETHICS..... 29

CHANGE OF ADDRESS..... 29

TRANSFER..... 29

SUSPENSION AND EXPULSION..... 29

FACULTY COURSE EVALUATION..... 30

ARBITRATION COMMITTEE AND PROCEDURES..... 31

APPENDIX A..... 32

APPENDIX B..... 33

APPENDIX C..... 40

APPENDIX D..... 42

APPENDIX E..... 43

APPENDIX F..... 44

APPENDIX G..... 45

APPENDIX H..... 47

ADDENDUMS A, B, C 62

Montessori Teacher Training Institute

340 St. Ann's Drive
Laguna Beach, CA 92651
(805) 709-7877
www.montessoritt.org

INTRODUCTION

The **Montessori Teacher Training Institute** (M.T.T.I.), an affiliate of the International Association of Progressive Montessori (I.A.P.M.), offers a **Teacher Education Diploma Course** for **Early Childhood 2 ½ - 6** years of age.

MISSION STATEMENT

1. M.T.T.I. cooperates with the International Association of Progressive Montessori to promote and maintain the highest standards and interpretations of the Montessori method of education and to remain open to the most advanced research and innovations being made in the fields of philosophy, psychology, and educational theory to date.
2. M.T.T.I. advocates the wider vision of Dr. Montessori, that of recognizing the importance of the child as the builder of world peace which is essential to the further progress of mankind.
3. M.T.T.I. is committed to the concept of integral education. We believe that our teachers must be prepared to facilitate the physical, intellectual, emotional, psychic and spiritual development of the child.
1. M.T.T.I. believes that we must put the child first; our commitment is to the care and education of children through the preparation of well trained, responsible, sensitive and professional Montessori teachers.

The Montessori Teacher Training Institute was founded on the belief that the future of mankind is totally dependent upon the quality of care and education that we give our children today. Our commitment to the concept of integral education requires that teachers be prepared so they understand the deeper philosophical significance of the Montessori method of education. We believe that our teachers must be able to facilitate the physical, intellectual, psychic, and spiritual development of children; understand the domains of personality and the development of character.

INSTITUTE

The institute embodies the principals, practices, and ideals central to the Montessori method: respect for the individual, development of the human potential, support of the community, nurturing of the spirit, and pursuit of academic excellence. Our teaching is deeply rooted in the traditions and practices of Dr. Maria Montessori and is enriched by current research in child development and psychology. At M.T.T.I we aim to enable and empower adults to assist children in their optimal development; and to be a model and a resource for families, childcare centers, schools, and communities.

FACULTY

The faculty represents a rich diversity of experience, knowledge, work styles, and talents. We are committed to personal and professional growth and have made this an essential component of our development program. Ongoing review of latest research, literature, attendance at conferences, personal study, and sharing all enrich and give us an appreciation of the value of each individual's contribution, and are important to the building of a strong faculty.

PROGRAM

The **Montessori Teacher Training Institute** (M.T.T.I.), an affiliate of the International Association of Progressive Montessori (I.A.P.M.), offers a **Teacher Education Diploma Course** for **Early Childhood 2 ½ - 6** years of age.

MISSION

M.T.T.I. is committed to the concept of integral education. We believe that our teachers must be prepared to facilitate the physical, intellectual, emotional, psychic and spiritual development of the child.

M.T.T.I. believes that we must put the child first; our commitment is to the care and education of children through the preparation of well trained, responsible, sensitive and professional Montessori teachers.

PURPOSE

The purpose for our students is that they achieve satisfaction and excellence in their personal and professional work by being well prepared intellectually, spiritually and professionally to teach children 2 ½ to 6 years using the Montessori Method of Education. M.T.T.I. fosters this development in 3 ways

- 1.) Through an integrated curriculum and strong philosophy.
- 2.) Professionally through workshops, seminars, consultation, and feedback from our graduates and associates.
- 3.) Personally through the process of working with children in the application of the Montessori method.

EDUCATIONAL OBJECTIVES

The educational objectives of the course components are to ensure that our graduates have:

1. General knowledge of Human Development and Educational Theory.
2. General knowledge of Montessori philosophy, principles and psychology.
3. Knowledge of Montessori curriculum and materials, their purpose and aims.
4. The ability to perform as a competent Montessori Teacher.
5. The ability to evaluate performance outcomes in relation to:
 - Self
 - Children
 - Prepared Environment
6. The ability to communicate affectively to administration, parents and community.

As an affiliate of an International Association, M.T.T.I. accepts students for training from countries around the world. The Teacher Training Diploma issued by M.T.T.I. is accepted and recognized internationally.

This educational program is not designed to lead to positions in a profession, occupation, trade, or career field requiring licensure in the state of California.

ADMINISTRATION AND FACULTY

- 1) Lillian Garrison – Program Director / Administrator
- 2) Ann Balasuriya – Founder of M.T.T.I. / Coordinator of Training Early Childhood / Instructor
- 3) Deepa Somasundaram / Instructor
- 4) Janaki Sarathchandra / Instructor
- 5) Mumtaz Saleh / Instructor
- 6) Julie Labus / Instructor

Lillian Garrison - Program Director / Administrator of M.T.T.I. is a graduate of USC, holds an I.A.P.M. Preprimary Diploma and has been teaching since 1993 and has ten years' administration experience.

Ann Balasuriya-Founder of M.T.T.I., Coordinator of Training - Early Childhood Course / Instructor. She holds A.M.I. and I.A.P.M. Montessori diplomas at the Preprimary and Elementary levels, she has 36 years' experience teaching, administrating, establishing schools and teacher training centers, working with students, teachers, parents and community agencies. Ann was very active in the formation of M.A.C.T.E., The Montessori Accreditation Council for Teacher Education and served on the board of directors and the commission on accreditation for 12 years. Ann is the Executive Director of I.A.P.M. (International Association of Progressive Montessori) and works as an independent accreditation consultant.

Deepa Somasundaram- Instructor is a Teacher Trainer certified by I.A.P.M. She holds a Montessori Preprimary Diploma from A.M.I. She also trained with N.C.M.E. in Montessori Elementary Education and is a certified Elementary teacher by I.A.P.M. Deepa has been teaching since 1983 and is a Montessori Curriculum Coordinator and consultant. She currently owns and directs the Montessori School of Laguna Beach.

Janaki Sarathchandra- Instructor is certified by I.A.P.M. as a Teacher Trainer. She holds an A.M.I. preprimary diploma since 1989 and trained with N.C.M.E. in Elementary Education. She now owns three Montessori schools and directs one for infants through elementary ages. She is a competent instructor who enjoys sharing her knowledge.

Mumtaz Saleh- Instructor is credentialed and well qualified since 1986. Mumtaz holds an AMI Diploma and trained with IAPM from 1993 – 1996 as a teacher trainer. She established the Discovery Montessori School in Orange County, California and has nine years' experience as a Montessori teacher educator, supervising teacher trainees, and instructing. She is currently the Director of Mineret Academy Anaheim.

Julie Labus- Instructor is credentialed by I.A.P.M. She co-owns two Montessori schools – Infants – Age 6 yrs. She is currently the Director of the Montessori pre-school program at the Children's School House. She earned a preprimary Diploma from I.A.P.M. in 1991 and has 20 years' experience teaching, administrating, establishing schools, working with children, teachers, parents and community agencies. She completed a three year Montessori Instructors program working with all aspects of the training course. She is very competent and enjoys sharing her knowledge as an instructor.